



This form, when signed by the promotional agency involved and approved by the Athletic Department, allows athletics staff members or Virginia Tech to autograph memorabilia for institutional, charitable or other educational agencies events or to provide tickets to competitions.

VIRGINIA TECH IS UNABLE TO PROVIDE MEMORABILIA FOR AUTOGRAPHS. THE REQUESTOR MUST SUPPLY THE ITEM

NCAA Bylaws 12.5 Promotional Activities; 12.5.1 permissible; 12.5.2 nonpermissible

Name of Sponsoring Agency _____

Agency Description (check one): <input type="checkbox"/> Institutional <input type="checkbox"/> Charitable <input type="checkbox"/> Educational <i>Proof of 501(c)(3) status may be required.</i>	<input type="checkbox"/> Memorabilia Autograph Request -OR- <input type="checkbox"/> Ticket Request: _____ Sport: _____
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Name of Contact Person _____	Phone Number _____
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Email _____	Event Date _____
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Address (street, city, state, ZIP code) _____

Please describe your event: _____

NCAA regulations preclude its members from participating in or providing memorabilia for fund-raising activities that either directly or indirectly benefit any student who has started the ninth grade.

Yes No 1. Is this a fund-raising event?

Yes No 2. Will the funds raised from the event directly or indirectly benefit prospects? If yes, Virginia Tech or its representatives may not participate in the event. If no, explain the use of funds: _____

Yes No 3. Will the event involve students who have started the ninth grade?

Please print or type the names of the preferred autographs you would like on the memorabilia.
Virginia Tech does not permit student-athletes to sign memorabilia items

Coach	Sport
1. _____	_____
2. _____	_____
3. _____	_____

I certify that this memorabilia or these tickets will not be used to benefit any person that is of prospect age.

Signature of authorized representative _____	Date _____
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<p>Please attach a memo on letterhead stating what the donation is for and "No 9th-12th graders will benefit from this donation."</p> <p>Please Return To: Office of Athletics Compliance Virginia Tech 353 Jamerson Athletic Center Blacksburg, VA 24061</p> <p>Telephone: (540) 231-4776 Fax: (540) 231-4105</p>	Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date: _____	Number of Tickets: _____
	Signature of Compliance Officer: _____		
	Additional comments: _____ _____ _____		